

Minutes of the **Hungarton Parish Council Meeting** held by teleconference  
21<sup>st</sup> May 2020 at 7.30pm.

<b>Chairman</b>		Alistair Clemence (AC)
<b>Present</b>		Sally Gower (SG) Caroline Pick (CP) Andy May (AM) Clerk Rob Morrison (RM) Mike Preston (MP)
<b>Election of Chairman</b>	<b>427</b>	Alistair Clemence was nominated, seconded and unanimously elected as Chairman for 2020-21.
<b>Register of Member's Interests</b>	<b>428</b>	There were no alterations to previous declarations other than CP no longer being a trustee of CPRE.
<b>Apologies for absence</b>	<b>429</b>	None.
<b>Parishioner Issues</b>	<b>430</b>	No parishioners joined the meeting.
<b>Approval of minutes of Meeting on 24/3/20</b>	<b>431</b>	Approved.
<b>Actions arising</b>	<b>432</b>	MP confirmed that the electric car charging application has passed the first stage and is now moving into the second stage.
<b>Certificate of Exemption</b>	<b>433</b>	The PC noted the relevant document showing that the PC had income or expenditure less than £25k and was therefore exempt from external audit. This will now be signed by the Clerk & Chairman.
<b>Approve Internal Audit Report</b>	<b>434</b>	. Approved. As a result of Pam Smith's comments, a list of cheques raised between meetings will be produced in future and signed off by the Chairman.
<b>Approval of Annual Governance Statement.</b>	<b>435</b>	Approved. To be signed by Clerk & Chairman.
<b>Approval of Accounting Statement 2019-20.</b>	<b>436</b>	Approved. To be signed by Clerk & Chairman.
<b>Notification of Invoices Paid</b>	<b>437</b>	A spreadsheet was circulated showing cheques raised since the last meeting. Following a discussion, it was decided to retain the current system of pre-signing cheques to reduce contact whilst the PC continue to meet remotely. Separately, the PC agreed to reimburse the Clerk the

cost of the 12 month ZOOM licence.

**Planning Application  
20/00604/FUL**

**438**

The PC agreed to note the concerns raised by Historic England and the Highways Dept but not to comment further.

**Applications for PC  
Funding**

**439**

The PC voted to grant £500 to the Sports Club in line with our 2020-21 budget.

The PC voted to grant HPCC £900 in line with the 2020-21 budget.

CP declared a potential conflict of interest in discussion of the Village Hall Grant, being married to the Committee Chairman, so was placed in the 'waiting room' until discussions were concluded. The PC voted to award the Village Hall £1500, an increase of £300 on the 2020-21 budget. This to come with a proviso that award recognises the unique impact of the present COVID-19 situation on the Hall's bookings. There was praise for the work of the VH committee chairman but with a recommendation for the development of a vision for future utilisation of the VH. Accordingly, the PC also requests that the VH Committee share with the PC their vision on how the hall is to be managed and promoted in the future. The PC was concerned that, although nominated as PC representative on the VH committee two years ago, MP had since received one meeting invitation only. MP to write to James about this issue copying in the PC.

**Communication**

**440**

AC to write on WHATTSAPP reminding Villagers that there is a Village Email List and to contact the Clerk if they wish to add their name to it.

**AOB**

**441**

AM updated the PC on the current situation with the PC's Grant Applications:

VE Day Grant £750 – Received

War Memorial Grant – £340 Our invoice is accepted and will be paid shortly.

Shire Community Grant - £250 Submission received by LCC who seem supportive and will get back to me.

AC asked councillors to produce a list of items for discussion that can be included in future agendas.

**Date of next meeting**

**442**

Clerk to arrange meeting towards the end of July.

